

A	B	C	D	E	F	G	H	I	J	
INTEGRATION JOINT BOARD BUSINESS PLANNER -										
The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.										
	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/ Status (RAG)	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
Special Meeting - 2 October 2020										
4	23.09.2020	Frailty Pathway Redesign – Leadership and Care Inspectorate Registration Arrangements HSCP.20.052	to seek IJB approval to progress proposals for changes to service leadership and delivery which are urgently required to enable delivery of an Operation Home First priority i.e. the Frailty Pathway redesign, in advance of winter 2020.	HSCP.20.052	Alex Stephen	Chief Finance Officer	ACHSCP			
5	29.09.2020	Financial Update and Approvals - HSCP.20.053	to update the IJB on the financial position of the IJB both in relation to the funding to be received for the Mobilisation Plan, and in respect of the Care at Home contract, seeking approval to commission additional social care services to support winter planning.	HSCP.20.053	Alex Stephen	Chief Finance Officer	ACHSCP			
Early October 2020 (if required)										
7	11.08.2020	Finance Report	(ii) to agree to the Chair calling a special meeting of the IJB, in accordance with Standing Order 9, should the funding position confirmed by the Scottish Government in October not cover the requirements of the Integration Joint Board;		Alex Stephen	Chief Finance Officer	ACHSCP	R	An update on this report is provided within Financial Update and Approvals - HSCP.20.053 presented on 02.10.2020	
28 October 2020										
9	Standing Item	Chief Officer Report	A regular update from the Chief Officer	HSCP.20.046	Martin Allan	Business Lead	ACHSCP		Weekly Updates continue to be provided to IJB Members.	
10	Standing Item	Meeting Dates 2021/2022	To present Meeting dates for IJB/RAPC/CCGC as per Standing Orders	HSCP.20.044	Derek Jamieson	Clerk	ACC			
11	05.08.2020	Supplementary Procurement Plan			Jean Stewart-Coxton	Strategic Procurement Manager	ACC	R	No submission required this cycle.	
12	13.08.2020	2C ReDesign	A report on 2C Redesign following Workshop input	HSCP.20.049	Lorraine McKenna	Primary Care Lead	ACHSCP			
13	11.08.2020	Commissioned Day Services and Day Activities	On 11.08.20, the IJB agreed ... (viii) to notes that final recommendations for future delivery will be made to the IJB in October 2020.	HSCP.20.045	Anne McKenzie	Commissioning Lead				
14	23.09.2020	Transformation - Decisions Required: Action 15 - HMP&YOI Grampian – Joint City/Shire Prison-wide Mental Health project		HSCP.20.050	Kevin Dawson	Lead for MH/ LD/SMS services	NHSG			
15	23.09.2020	Transformation - Decisions Required: Action 15 - Locality First Contact Mental Health & Wellbeing Project		HSCP.20.051	Kevin Dawson	Lead for MH/ LD/SMS services	NHSG			
16	19.11.2019	Local Survey	On 19.11.2019, the IJB resolved to instruct the Chief Officer to bring forward a further report following publication of the results of the current national survey which are expected in April 2020 along with details of actions undertaken to address those areas of the survey which would benefit from improvement. This report will come to the June meeting of the IJB.		Alison MacLeod	Performance Lead	ACHSCP	T	Delayed due to CoVid-19 responses; will be reported on 28.10.2020, will transfer to 1 December 2020.	
01 December 2020										
19	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			
20	Standing Item	Review of Scheme of Integration	Annual review. IJB 2020/128 move to June 2020, then to September then December 2020		Jess Anderson	Chief Officer - Governance	ACC			
21	19.11.2019	Review of Governance (ACC)	On 19.11.2019, the IJB resolved to note that Aberdeen City Council is currently reviewing its Scheme of Governance. A report on this will be submitted to Council on 2 March 2020. Council Officers will evaluate these changes and inform the IJB of any changes that will impact the business of the ACHSCP or the IJB and its sub-committees. This update will be brought to the IJB meeting immediately following the March 2020 Council meeting. IJB 28.01.20 - can be heard in June 2020; then deferred to December		Fraser Bell	Chief Officer - Governance	ACC			
22	11.11.2019	Livingwell with Dementia	On 11.08.2020, IJB moved from September 2020 to 1 December 2020		Alison MacLeod	Performance Lead	ACHSCP			
23	25.02.2020	Scottish Public Services Ombudsman - Revised Model Complaints Handling Procedure	To provide an update on the the updated Model Complaints Handling Procedure (MCHP) for Scottish Government, Scottish Parliament and Associated Public Authorities. CoVid-19 measures: consider Service Update or report to RAPC. MA advised that this will be delayed until September IJB. Transferred from August IJB		Martin Allan	Business Lead	ACHSCP			
24	19.11.2019	Localities - Reshaping Community Services	On 19.11.2019, the IJB resolved (vi) to instruct the Chief Officer, to report back on the progress towards integrated locality working, on 1 December 2020,		Gail Woodcock	Transformation Lead	ACHSCP			
25	24.03.2020	Grampian-wide Strategic Framework for Mental Health and Learning Disability Service 2020-2025	The report recommended :- that the Board – a) approve the Grampian-wide Strategic Framework for Mental Health and Learning Disability (MHL) 2020-2025 [appendix a]; b) note Aberdeen City Health and Social Care Partnership (ACHSCP), Aberdeenshire HSCP (ASHSCP) and Moray HSCP (MHSCP) plan to refresh their respective Mental Health and Learning Disability Strategy/(ies) for community-based services in 2022; c) instruct the Chief Officer to report back on the Performance Framework and Programme Transformation Plan to Aberdeen City IJB on the 25 June 2020, Aberdeenshire IJB on 24 June and Moray IJB on 26 June to provide assurance of detailed plans for service redesign, timelines and measures to monitor progress and sustainability.		Kay Dunn	Planning Manager Lead	ACHSCP		Transferred from 11th August IJB as per email from Alison MacLeod 24.06.20 (AR)	

